

**BYLAWS**  
**of the**  
**PLUMBING INSPECTORS ASSOCIATION OF**  
**SOUTHEASTERN WISCONSIN**  
**(PIASEW)**

**ARTICLE I. Name**

The name of this organization shall be "The Plumbing Inspectors Association of Southeastern Wisconsin", herein after referred to as, "the Association" or "the Associations".

**ARTICLE II. Objectives**

1. To promote higher professional and ethical standards in the profession of plumbing inspection.
2. To administer the plumbing code in a conscientious and consistent manner.
3. To collect and disseminate data, statistics, and other information useful to persons engaged in the plumbing industry.
4. To maintain a good working relationship with the plumbing industry.
5. To assist in the education of the public, in the need for adequate plumbing standards and codes, as a basic need for proper protection to public health and welfare.
6. To insist that the public obtain the best possible workmanship for the best possible protection in health and sanitation.
7. To mutually assist one another when need arises in the performance of duty.

**ARTICLE III. Membership and Voting**

Section 1. Membership Defined.

- a. Regular Member. A regular member shall be any duly authorized plumbing inspector, so designated by the governmental unit he so serves, having paid into "the Association" the annual membership dues as prescribed under Article VII of "the Association's" Bylaws.
- b. Honorary Member. An honorary member shall be a member who has retired from the active duties as a duly authorized plumbing inspector and having paid into "the Association" the annual membership dues as prescribed under Article VII of "the Association's" Bylaws with the approval of "the Association's" officers. An honorary member shall have the same privileges as a regular member except voting or holding office.
- c. Associate Member. An associate member shall be a membership

open to anyone or firm engaged in a related plumbing field and not otherwise eligible for regular or honorary membership with all the privileges except voting or holding office.

Section 2. Voting.

Regular members present at a regularly scheduled meeting of “the Association” shall be entitled to cast one vote on issues coming before the membership and in election of officers at the annual meeting.

## **ARTICLE IV. Officers**

Section 1. Personnel.

The officers of “the Association” shall be President, Vice President and Secretary/Treasurer. Regular members shall fill the offices of President, Vice President and Secretary/Treasurer. The terms of the President, Vice President and Secretary/Treasurer shall be for one year.

Section 2. Nominations.

A nomination for each elective office shall be made by the nominating committee. The Nominating Committee shall consist of the past three presidents.

Their duties are designated, but not limited to the following:

- a. Review prospective candidates for each elective office.
- b. To offer nominations for each elective office at the annual meeting.
- c. Preside over the election process at the annual meeting.  
Nominations may be made from the floor at the business session of the annual meeting.

Section 3. Duties.

The officers of “the Association” shall exercise those functions normally assigned to such officers for the duration of their term. The President shall preside at all meetings. The President shall be authorized to appoint special committees. The President may call meetings for a special purpose outside of those meetings regularly scheduled. The Vice President shall have the duties of President in the absence of the President. The Secretary/Treasurer shall be responsible for all Association funds including the collection of annual dues. All fund disbursements shall require approval by the Secretary/Treasurer and one other officer. The Secretary/Treasurer shall provide the membership with all correspondence, meeting minutes and records as determined by the officers.

Section 4. Vacancies.

Vacancies of any office shall be filled by majority vote of the members

present at a general meeting.

Section 5. Bonding.

A surety bond in the minimum amount of “the Association’s” assets shall be furnished for the offices of Secretary, Treasurer, Vice President and President.

## **ARTICLE V. Meetings**

Section 1. Annual.

The annual meeting of “the Association” shall be held on the third Friday of January and at such place as the officers shall determine.

Section 2. General Meetings.

General meetings shall be held monthly or at intervals as determined by the officers with prior notice of at least 7 days to the membership.

Section 3. Procedure at Meeting.

Unless otherwise provided for, Robert’s Rules of Order shall govern all meetings of “the Association”.

Section 4. Cancellation of Meeting.

In the event of an emergency, the President, after consulting with the Vice President and the host city, may cancel a meeting. Notification of the cancellation shall be done via email and/or by local media stations on or before the day of the meeting.

Section 5. Guests.

Guests may attend any meeting of “the Association” with prior approval. Approval shall be obtained at least two days prior to the day of the meeting.

Section 6. Quorum.

- a. A quorum shall be required to conduct business of “the Association”.
- b. An Executive Committee quorum shall consist when a minimum of 2 Officers are present. In the absence of a quorum, past presidents in order of succession may be considered an Officer pro tempore, after a vote of those Executive Committee members present.
- c. A General Membership meeting quorum shall consist when 5 regular members are present.

## **ARTICLE VI. Amendments**

Section 1. Proposals for Amendments to the Bylaws.

Proposals to amend these Bylaws shall be submitted to the officers of “the Association” in writing prior to the time of the annual meeting.

Section 2. Adoption.

These Bylaws may be amended at the annual meeting of “the Association” by a 2/3 vote of all regular members present and in conformance with Section 1.

**ARTICLE VII. Dues**

Annual dues shall be as follows:

Regular Member \$ 40.00 annually  
Associate Member \$ 40.00 annually  
Honorary Member \$ 0.00 annually

All dues shall be paid in advance of receiving annual membership. New members shall pay dues for the balance of the year, pro-rated on the basis of a 12-month year. To remain a member, all dues must be paid by April 1st of each year.

**ARTICLE VIII. Dissolution**

Upon dissolution of “the Association”, the assets shall be disbursed and equally divided among all municipalities having an active membership at the time of dissolution.

Adopted 2/9/83  
Revised 2/19/2021  
Revised 3/18/2022